

EXAMS

AT AQUINAS

**Synchronised Assessments
Information for Students
December 2024**



Synchronised Assessments

Synchronised Assessments should be seen as good practice and are an important part of your preparation towards your unitised Exams in January 2025

They will be conducted under the same conditions as the external unit exams so you know what to expect

Make sure you fully understand exam expectations!

Synchronised Assessment Information

TIMETABLES

Can be viewed on My Aquinas

ROOMS & SEAT
NUMBERS WILL BE
ALLOCATED NEARER
THE TIME

KEEP CHECKING
YOUR TIMETABLE

My AQUINAS You are logged in as [redacted] on the 30/03/2016 [Log out](#)

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Exam Timetable

Exam Results
Exam Arrangements
Internal Assessment Results
Exam information

Candidate No.: 5089
UCI No.: 334350155089R

Please check your timetable carefully. If you think there are any errors speak to the Exams Office.

Date	Start time	End time	Code	Description	Board	Room	Seat No
17/05/2016	13:00	14:00	A161/02	BIOLOGY A: MDLS B1, B2, B3 WRTN HGH	OCR	*	*
26/05/2016	09:00	10:45	1MA0 1H	NON CALCULATOR (H)	EDEXCELG	*	*
26/05/2016	09:00	10:30	J567/01	MATHEMATICS B: PAPER 1 (FOUNDATION)	OCR	*	*
09/06/2016	09:00	10:30	J567/02	MATHEMATICS B: PAPER 2 (FOUNDATION)	OCR	*	*
09/06/2016	09:00	10:45	1MA0 2H	CALCULATOR (H)	EDEXCELG	*	*
10/06/2016	09:00	10:00	A162/02	BIOLOGY A: MDLS B4, B5, B6 WRTN HGH	OCR	*	*
20/06/2016	09:00	10:00	A163/02	BIOLOGY A: BIOL A MDL B7 WRTN HGH	OCR	*	*

*Any missing exam rooms and seat numbers will be allocated nearer the exam date.
<https://www.my.aquinas.ac.uk/MYAquinasSecure/studentweb/exams/ExamTimetable.aspx>

Synchronised Assessment Information

TIMETABLE CLASHES

Where **two or more** assessments are scheduled at the same time

Clashes have been resolved and arrangements will have been made for you to sit one at a different time, the new time will be shown on your timetable

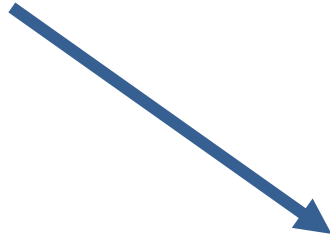
If you have an appointment which clashes with an assessment eg driving test, university interview you should contact the Exam Office for this to be re-arranged

DO NOT assume all exams are in the Sports Hall!

Synchronised Assessment Days

You will be refused entry to an Assessment Room if you do not have your Student ID Card, this should be taken out of the holder and placed on your desk face up

Candidate No



Synchronised Assessment Days

ATTENDANCE

Late – Don't Panic!

Report to the Invigilator in your assessment room, they will help

ILL or have suffered an injury!

inform College **IMMEDIATELY**, special arrangements may need to be made to help you sit the assessment eg Scribe

EXAMS
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Synchronised Assessment Days

EQUIPMENT

It is **your** responsibility to arrive with the correct equipment

It may not be possible to loan out equipment in the assessment room as we have a limited supply

without it you may be disadvantaged!

ESSENTIALS

2 **Black** Pens

Any Mathematical or Specialist Equipment

Calculators – *make sure Graphical Calculators are in exam mode!*

EXAMS
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**Non Religious
headwear**
(caps, hoods, Durags etc) are
NOT ALLOWED

Synchronised Assessment Days

UNAUTHORISED
Not allowed in the assessment room.....
OR IN YOUR POCKET!!!!!!

**“MOBILE PHONES, Watches, Airpods, Earphones/Earbuds or
potential technological/web enabled sources of information”**

Gel Pens

Tippex fluid, pens or tape

Notes (books or papers)

calculator lids & instructions

glasses cases

Food

Drink bottles with labels

Synchronised Assessment Days

CONDUCT

Courteous behaviour and SILENCE is expected at all times

DON'T enter a room without permission from a member of staff or an invigilator

DON'T communicate with any other student – put your hand up and ask an invigilator for assistance

DON'T leave the room until dismissed by an invigilator

Leave the room **quietly** – there may be students still working

Don't forget
Student ID Card

You may be
refused entry
without it!

EXAMS
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Synchronised Assessment Days

What else to remember....?

Follow all instructions given by staff and invigilators

Use your time wisely during the assessment

If you finish early check your work

Stop writing when you are told to do so

Don't disturb others

Arrive in plenty of
time.....

At least 15 minutes
before!

EXAMS
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And FINALLY!

Remember that careful preparation and revision are the key to success

