Person Specification

Post	Head of Subject
Responsible to	Head of Department
Hours	1265 hours directed time on 195 days per year
Working closely with	Head of Department, ISG and other subject, pastoral and support staff colleagues

E = Essential   **D = Desirable**

Please ensure that in your application you provide evidence of how you meet the requirements of the advertised post. Please address **each item** on the Person Specification. In a situation where the college receives a high volume of applications, the desirable criteria may also be used for shortlisting purposes.

	E	D	Method of Assessment
Qualifications			
Honours degree in a relevant subject from a recognised University either in the UK or overseas.	✓		Application Form and Interview
PGCE or other Level 5 teaching qualification	✓		Application Form and Interview
Experience & Background			
Successful teaching experience of Information Technology at Level 3	✓		Application Form and Interview
Experience of strategies to raise achievement	✓		Application Form and Interview
Experience in a post of responsibility		✓	Application Form and Interview
Recent experience of teaching the current BTEC IT specification		✓	Application Form and Interview
Experience of education/industry links		✓	Application Form and Interview
Knowledge of the new Alternative Academic Qualification in IT (AAQ)		✓	Application Form and Interview
Professional Development			
Evidence of continuing professional development	✓		Application Form and Interview
Interest in continuing development of self and other staff	✓		Application Form and Interview
Knowledge and Skills			
An understanding of high quality teaching and effective learning	✓		Application Form and Interview
Ability to understand and communicate performance data to students, staff and parents	✓		Application Form and Interview

Awareness of the strategies available for improving the learning and achievement of students of all abilities	✓		Application Form and Interview
Experience of developing and implementing Schemes of Work	✓		Application Form and Interview
Ability to review, evaluate, plan and lead by example	✓		Application Form and Interview
Ability to analyse and make balanced judgements in a variety of situations	✓		Application Form and Interview
Ability to encourage a collaborative approach and to inspire other team members	✓		Application Form and Interview
Demonstrate strong leadership skills within the education environment		✓	Application Form and Interview
Hold an awareness of Equality and Diversity within an education environment	✓		Application Form and Interview
Dedication to high academic standards and high quality pastoral support	✓		Application Form and Interview
Awareness of child protection and safeguarding issues	✓		Application Form and Interview
Personal qualities, skills and characteristics			
Inspire, challenge and empower others	✓		Application Form and Interview
Ability to build and maintain positive relationships through effective interpersonal skills with both staff and students	✓		Application Form and Interview
High professional standards in all areas	✓		Application Form and Interview
Commitment to inclusive Catholic education following the college ethos	✓		Application Form and Interview
Excellent interpersonal skills	✓		Application Form and Interview
To be flexible, resilient and well organised	✓		Application Form and Interview
To have good time management skills	✓		Application Form and Interview